

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING AGENDA**

**Great Basin College
VIA ZOOM**

<https://us06web.zoom.us/j/81071331225>

1500 College Parkway

Elko, NV 89801

Wednesday, September 20, 2023 at 1:00 pm

A. CALL TO ORDER: By NNRDA Chair of the Board, Matt Miller, Kinross Gold-Bald Mtn

The agenda for this meeting of the Northeastern Nevada Regional Development Authority (NNRDA) has been properly posted for this day and time in accordance with NRS requirement.

In accordance with NRS 241, the Authority may: (I) change the order of the agenda, (II) combine two or more agenda items for consideration, (III) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, (IV) and if the agenda is not completed, recess the meeting and continue on another specified date and time, (V) place reasonable restrictions on time, place, and manner of public comment and that comment based on viewpoint may not be restricted.

NNRDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at www.nnrda.com.

B. ROLL CALL: Introductions of Board Members and Guests

C. PUBLIC COMMENT PERIOD:

PUBLIC COMMENT WILL BE ACCEPTED IN PERSON AND VIA EMAIL. WE ENCOURAGE THE PUBLIC TO PARTICIPATE IN THE MEETING BY SUBMITTING COMMENTS TO KRIS@NNRDA.COM – WHERE THEY WILL BE THEN ADDED TO THE RECORD.

This agenda item is to provide time for the general public to address the Authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

D. MINUTES:

- 1) Approval of the June 28, 2023 Board of Directors Meeting Minutes.

FOR POSSIBLE ACTION

E. NNRDA FINANCIALS:

- 1) Review and approval of financials for June through August 2023.

FOR POSSIBLE ACTION

F. NEW BUSINESS:

- 1) Review NNRDA's first economic development forum "On Target Nevada" held Monday, September 18, 2023.

FOR DISCUSSION ONLY

G. REPORTS

- 1) **Status Report and Leads:** Staff will provide status on various activities, projects and leads.
- 2) **RNDC:** Report from Shirley Allen-Kellerman, RNDC, Business Lending Representative.

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING AGENDA**

H. BOARD MEMBER REPORTS

Board members will be provided the opportunity to give a short report on their business or their city/county.

I. PUBLIC COMMENT PERIOD:

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J. ADJOURN

Respectfully submitted:

KA
Kris Ashdown, NNRDA Executive Assistant

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING MINUTES**

**Great Basin College
VIA ZOOM**

<https://us06web.zoom.us/j/83367326040>

1500 College Parkway

Elko, NV 89801

Wednesday, June 28, 2023 at 1:00 pm

A. CALL TO ORDER: By NNRDA Chair of the Board, Alissa Wood, Nevada Gold Mines

The agenda for this meeting of the Northeastern Nevada Regional Development Authority (NNRDA) has been properly posted for this day and time in accordance with NRS requirement.

In accordance with NRS 241, the Authority may: (I) change the order of the agenda, (II) combine two or more agenda items for consideration, (III) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, (IV) and if the agenda is not completed, recess the meeting and continue on another specified date and time, (V) place reasonable restrictions on time, place, and manner of public comment and that comment based on viewpoint may not be restricted.

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B. ROLL CALL: Introductions of Board Members and Guests

STAFF:

Sheldon Mudd – Executive Director

Kris Ashdown-Executive Assistant

BOARD OF DIRECTORS:

Madison Aviles-City of Carlin

Reece Keener-City of Elko

Chris Melville-City of West Wendover

Beth Savedra-City of Wells

Shelby Knopp-Lander County

Alissa Wood-Nevada Gold Mines

Matt Miller-Kinross-Bald Mtn

BOARD MEMBERS:

Susan Goddard-EDFP

Anthony Dowling-NV Energy

Mackenna Velez-SW Gas

GUESTS:

Shirley Alen-Kellerman-RNDC

Daniel Pace-SW Gas

Joe Brown-CB Elko

C. PUBLIC COMMENT PERIOD:

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D. MINUTES:

1) Approval of the May 24, 2023 Board of Directors Meeting Minutes.

FOR POSSIBLE ACTION

ACTION: Madison Aviles made a motion to approve the May 24, 2023 Board of Directors Meeting Minutes. Beth Savedra seconded the motion. The motion passed unanimously.

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING AGENDA**

E. NNRDA FINANCIALS:

- 1) Review and approval of financials for May 2023.

FOR POSSIBLE ACTION

ACTION: Madison Aviles made a motion to approve the Financials for May 2023. Beth Savedra seconded the motion. The motion passed unanimously.

F. NEW BUSINESS:

- 1) Review, discussion, and possible action regarding selection of NNRDA Board Chair and Vice-Chair for FY2023-2024.

FOR POSSIBLE ACTION

Discussion: Sheldon Mudd, Executive Director, let the Board know that it's customary for the Vice-Chair to step into the Chair position. Matt Miller with Kinross Gold-Bald Mountain has accepted the position. Mackenna Velez with SW Gas has accepted the Vice-Chair role, if approved. Alissa Wood will become the past Chair and will be available to fill the Chair position if the appointed Chair or Vice-Chair is not available.

ACTION: Madison Aviles made a motion to approve Matt Miller as Chairperson and Mackenna Velez as Vice-Chairperson for NNRDA's Board of Directors for Fiscal Year 2023-2024. Beth Savedra seconded the motion. The motion passed unanimously.

- 2) Review, discussion, and possible approval of NNRDA's annual 2022 financial compilation provided by Eide Bailly.

FOR POSSIBLE ACTION

DISCUSSION: Sheldon Mudd let the Board know that for the last 3 years per Board request, we have a financial compilation done. Usually we have Teri Gage with Eide Bailly here to explain the numbers and to answer any questions. Teri wasn't able to make it today so if the Board would rather wait and approve the compilation at our next meeting, we can table this item. If you feel comfortable moving forward, we can do that too. Alissa Wood asked how much do we pay each year and historically, has there ever been any negative findings? Sheldon said the first compilation was \$2,000, second year was \$3,000 and this year it increased to \$3,200. Madam Chair asked if the \$3,200 we pay for an annual compilation "value added" for this organization and does the Board feel it's necessary that a financial compilation is performed every year or can NNRDA have a financial compilation done every 3 years keeping in mind that the organization does fall under Elko County who is audited every year. Sheldon also pointed out that there has never been any negative findings on the financial compilations to date. Madam Chair asked the Board for more discussion/approval if NNRDA should keep doing a yearly compilation, an every few year's compilation, or even remove them altogether. Chris Melville with West Wendover asked Sheldon if the County has given any response as to whether the compilation is useful to them or not? Sheldon let the Board know that the County hasn't said anything about the compilations one way or the other. Chris Melville responded saying he feels that if there hasn't been any paperwork filed by the County requiring NNRDA to have a yearly compilation he feels the money would be better spent on something more useful. Madison Aviles with Carlin agreed with Chris saying per NRS requires a judicial audit every 3 years. She feels this would be a more reasonable timeframe. Madam Chair asked for a possible motion to require NNRDA to have a financial compilation done every 3 years moving forward.

ACTION: Chris Melville made a motion to approve NNRDA having a financial compilation performed every 3 years moving forward. Matt Miller seconded the motion. The motion passed unanimously.

ACTION: Reece Keener made a motion to approve the 2022 Financial Compilation provided by Eide Bailly. Chris Melville seconded the motion. The motion passed unanimously.

- 3) Review, discussion, and possible action regarding NNRDA Executive Director Individual Goals for FY23-24.

FOR POSSIBLE ACTION

ACTION: Matt Miller made a motion to approve the NNRDA Executive Director Individual Goals for FY2023-2024. Beth Savedra seconded the motion. The motion passed unanimously.

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING AGENDA**

- 4) Review, discussion, and possible action to create a sub-committee regarding "On Target Nevada".

FOR POSSIBLE ACTION

DISCUSSION; Sheldon Mudd told the Board that the "On Target Nevada" economic development forum is coming along but he thought it would be beneficial to form a small sub-committee of 3-4 board members that could get together 2 or 3 times before the event to speak on behalf of the Board. We have a few ideas but would like input from the Board. If anyone would like to volunteer please let us know otherwise Sheldon will be reaching out soon.

ACTION: Madison Aviles made a motion to approve the creation of a sub-committee regarding "On Target Nevada". Matt Miller seconded the motion. The motion passed unanimously.

The Chairwoman will temporarily recess the Regular NNRDA Board of Directors meeting for a special meeting of the Northeastern Nevada Economic Development District.

A. Call to Order: NNRDA EDD Chair, Alissa Wood, Nevada Gold Mines

Madam Chair recessed the current meeting and opened the special meeting of the Northeastern Nevada Economic Development District at 1:20 pm.

B. Financials:

- (1) Review of Financial Activity

FOR DISCUSSION

DISCUSSION: There's no financials at this time but the \$70,000 was approved last year as a match will be coming out of our reserves shortly.

C. New Business:

- (1) Review and discussion of NNRDA EDD Activity.

FOR DISCUSSION

DISCUSSION: We finally received approval and will be seeing the \$70,000 grant from the EDA. Sheldon had reached out to the EDA to see if there are any steps that we need to be made aware of. We will get the \$70,000 transferred, begin spending it then quarterly we send receipts in to the EDA for reimbursement.

- (2) Review, discussion, and possible action regarding the establishment and selection of an independent EDD board separate and apart from the NNRDA Board of Directors.

FOR POSSIBLE ACTION

DISCUSSION: Sheldon showed the Board the new Board Members for the EDD. Sheldon tried to get a well-balanced cross-section of the region.

ACTION: Reece Keener made a motion to approve the newly established independent EDD Board that will supersede the current Board effective immediately. Beth Savedra seconded the motion. The motion passed unanimously.

The Chairwoman will adjourn the special meeting of the Northeastern Nevada Economic Development District to reconvene the Regular NNRDA Board of Directors meeting.

The Chairwoman adjourned the special meeting of the Northern Nevada Economic Development District and reconvened the Regular NNRDA Board of Director's meeting at 1:27 pm.

G. REPORTS

- 1) **Status Report and Leads:** Staff will provide status on various activities, projects and leads.

REPORT: Sheldon hit on a few highlights today. Unfortunately, the film production company that was going to be here this month to film in Lamoille Canyon let us know today that they decided to film in a studio. This is not uncommon here – to get at the one yard line and can't seem to get into the end zone.

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY'S
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Sheldon met in Lander County with what we're calling Project Hydro-gen. They are hydrogen producers and are partnering with another company who's interested in the area. They are talking about a 2 billion dollar project and will be presenting at the Lander County Commission Meeting.

We've been talking with NuScale again and are planning a site visit to West Wendover. Several of you should receive an invite. Keep in mind, this is a 10 year project but we have to start now to make it happen. We have been planning "On Target Nevada" and have received great feedback so far.

We are ramping up and planning "Launch Rural Nevada" the pitch competition to be held in November. We have sent out the initial sponsorship emails and are hoping this year is even bigger and better than the last.

We have another pretty solid manufacturing company who is interested in property near Wells. Hopefully we can get a site visit set up in the next month or so.

Madam Chair asked what the Board can do to get these companies to "pull the trigger" and get some of these companies landed. Sheldon let her know that most of the time these companies want to stay confidential but when we have site visits, that's where we need participation. We need local authorities –the mayor, a county official, maybe a private sector business that can tell them how great it is to do business in the area.

Lastly, there's an industrial developer who took a look at the Carlin Industrial Park then came through Elko and saw a property that they were more interested in. They are looking at 80-100,000 SF tilt up concrete building. They already have a major tenant and are looking for a few more tenants so if you know anyone looking for at 20-30,000 SF space, let us know.

2) **RNDC:** Report from Shirley Allen-Kellerman, RNDC, Business Lending Representative.

H. BOARD MEMBER REPORTS

Board members will be provided the opportunity to give a short report on their business or their city/county.

I. PUBLIC COMMENT PERIOD:

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J. ADJOURN: Meeting was adjourned at 1:48 pm.

Respectfully submitted:

KA

Kris Ashdown, NNRDA Executive Assistant



NORTHEASTERN NEVADA

2022-2023

REGIONAL DEVELOPMENT AUTHORITY

BALANCE SHEET

June

REVENUE

DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
BEGINNING FUND BALANCE			\$461,569.65
BUSINESS TAX (AB317)	\$0.00	\$0.00	\$0.00
GOED	\$220,000.00	\$220,000.00	\$0.00
RNDC SUBLEASE	\$2,400.00	\$2,400.00	\$0.00
LOCAL GOVERNMENT CONT.	\$92,471.00	\$92,471.10	-\$0.10
PRIVATE SECTOR CONT.	\$28,500.00	\$27,500.00	\$1,000.00
MISC. GRANTS	\$0.00	\$0.00	\$0.00
MISC. REVENUE	\$10,000.00	\$15,693.60	-\$5,693.60
REVENUE - SUBTOTAL	\$353,371.00	\$358,064.70	-\$4,693.70

EXPENDITURES

ACCT CODE	DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
1001	SALARIES	\$172,703.00	\$170,373.47	\$2,329.53
2001,03, 05-07	BENEFITS	\$69,771.00	\$68,622.41	\$1,148.59
3102	CLIENT SERVICES	\$17,000.00	\$1,065.44	\$15,934.56
3104	LEGAL/PROFESSIONAL	\$3,000.00	\$3,250.00	-\$250.00
3204	OTHER CONTRACTURAL	\$1,500.00	\$1,400.00	\$100.00
3501	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00
3502	BUILDING RENTAL	\$5,400.00	\$5,400.00	\$0.00
4001	TELEPHONE	\$2,000.00	\$1,453.61	\$546.39
4101	MISCELLANEOUS	\$11,000.00	\$15,874.26	-\$4,874.26
4103	TRAVEL	\$8,000.00	\$8,427.20	-\$427.20
4104	DUES	\$500.00	\$0.00	\$500.00
4105	TRAINING	\$0.00	\$0.00	\$0.00
4107	CONFERENCE SERVICES	\$5,500.00	\$0.00	\$5,500.00
4116	MARKETING	\$20,000.00	\$17,354.95	\$2,645.05
5101	OFFICE SUPPLIES	\$2,000.00	\$1,431.56	\$568.44
5102	POSTAGE	\$100.00	\$135.93	-\$35.93
5205	SPECIAL SUPPLIES	\$0.00	\$0.00	\$0.00
5206	INTERNET SERVICE, WEBSITE	\$10,000.00	\$7,903.56	\$2,096.44
5210	BOOKS - SUBSCRIPTIONS	\$150.00	\$59.95	\$90.05
5902	EQUIPMENT	\$0.00	\$0.00	\$0.00
6101	CAPITAL	\$0.00	\$0.00	\$0.00
9101	CONTINGENCY 3%	\$9,858.72	\$0.00	\$9,858.72
EXPENDITURES - SUBTOTAL		\$338,482.72	\$302,752.34	\$35,730.38

	Total Revenue	Total Expend	EOY Balance
TOTAL BALANCE	\$358,064.70	\$302,752.34	\$516,882.01



NORTHEASTERN NEVADA

2023-2024

REGIONAL DEVELOPMENT AUTHORITY

BALANCE SHEET

July

REVENUE

DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
BEGINNING FUND BALANCE			\$461,569.00
BUSINESS TAX (AB317)	\$0.00	\$0.00	\$0.00
GOED	\$220,000.00	\$55,000.00	\$165,000.00
RNDC SUBLEASE	\$2,400.00	\$1,200.00	\$1,200.00
LOCAL GOVERNMENT CONT.	\$92,490.00	\$59,881.40	\$32,608.60
PRIVATE SECTOR CONT.	\$28,500.00	\$6,000.00	\$22,500.00
MISC. GRANTS	\$0.00	\$0.00	\$0.00
MISC. REVENUE	\$20,000.00	\$500.00	\$19,500.00
REVENUE - SUBTOTAL	\$363,390.00	\$122,581.40	\$240,808.60

EXPENDITURES

ACCT CODE	DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
1001	SALARIES	\$181,817.00	\$6,683.92	\$175,133.08
2001,03, 05-07	BENEFITS	\$72,817.00	\$2,191.57	\$70,625.43
3102	CLIENT SERVICES	\$18,000.00	\$1,130.29	\$16,869.71
3104	LEGAL/PROFESSIONAL	\$3,200.00	\$0.00	\$3,200.00
3204	OTHER CONTRACTURAL	\$1,500.00	\$1,425.00	\$75.00
3501	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00
3502	BUILDING RENTAL	\$5,400.00	\$450.00	\$4,950.00
4001	TELEPHONE	\$2,000.00	\$82.56	\$1,917.44
4101	MISCELLANEOUS	\$21,000.00	\$63.00	\$20,937.00
4103	TRAVEL	\$8,000.00	\$18.69	\$7,981.31
4104	DUES	\$500.00	\$0.00	\$500.00
4105	TRAINING	\$500.00	\$0.00	\$500.00
4107	CONFERENCE SERVICES	\$5,500.00	\$0.00	\$5,500.00
4116	MARKETING	\$20,000.00	\$0.00	\$20,000.00
5101	OFFICE SUPPLIES	\$2,000.00	\$449.53	\$1,550.47
5102	POSTAGE	\$200.00	\$0.00	\$200.00
5205	SPECIAL SUPPLIES	\$0.00	\$0.00	\$0.00
5206	INTERNET SERVICE, WEBSITE	\$10,000.00	\$0.00	\$10,000.00
5210	BOOKS - SUBSCRIPTIONS	\$150.00	\$0.00	\$150.00
5902	EQUIPMENT	\$0.00	\$0.00	\$0.00
6101	CAPITAL	\$0.00	\$0.00	\$0.00
9101	CONTINGENCY 3%	\$10,577.00	\$0.00	\$10,577.00
EXPENDITURES - SUBTOTAL		\$363,161.00	\$12,494.56	\$350,666.44
TOTAL BALANCE		Total Revenue	Total Expend	EOY Balance
		\$122,581.40	\$12,494.56	\$571,655.84



NORTHEASTERN NEVADA

2023-2024

REGIONAL DEVELOPMENT AUTHORITY

BALANCE SHEET

August

REVENUE

DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
BEGINNING FUND BALANCE			\$461,569.00
BUSINESS TAX (AB317)	\$0.00	\$0.00	\$0.00
GOED	\$220,000.00	\$63,000.00	\$157,000.00
RNDC SUBLEASE	\$2,400.00	\$1,200.00	\$1,200.00
LOCAL GOVERNMENT CONT.	\$92,490.00	\$66,466.00	\$26,024.00
PRIVATE SECTOR CONT.	\$28,500.00	\$9,500.00	\$19,000.00
MISC. GRANTS	\$0.00	\$0.00	\$0.00
MISC. REVENUE	\$20,000.00	\$4,000.00	\$16,000.00
REVENUE - SUBTOTAL	\$363,390.00	\$144,166.00	\$219,224.00

EXPENDITURES

ACCT CODE	DESCRIPTION	BUDGET	YEAR TO DATE	BALANCE
1001	SALARIES	\$181,817.00	\$20,057.61	\$161,759.39
2001,03, 05-07	BENEFITS	\$72,817.00	\$8,244.79	\$64,572.21
3102	CLIENT SERVICES	\$18,000.00	\$1,130.29	\$16,869.71
3104	LEGAL/PROFESSIONAL	\$3,200.00	\$0.00	\$3,200.00
3204	OTHER CONTRACTURAL	\$1,500.00	\$1,425.00	\$75.00
3501	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00
3502	BUILDING RENTAL	\$5,400.00	\$900.00	\$4,500.00
4001	TELEPHONE	\$2,000.00	\$210.42	\$1,789.58
4101	MISCELLANEOUS	\$21,000.00	\$63.00	\$20,937.00
4103	TRAVEL	\$8,000.00	\$18.69	\$7,981.31
4104	DUES	\$500.00	\$0.00	\$500.00
4105	TRAINING	\$500.00	\$0.00	\$500.00
4107	CONFERENCE SERVICES	\$5,500.00	\$0.00	\$5,500.00
4116	MARKETING	\$20,000.00	\$276.68	\$19,723.32
5101	OFFICE SUPPLIES	\$2,000.00	\$490.43	\$1,509.57
5102	POSTAGE	\$200.00	\$0.00	\$200.00
5205	SPECIAL SUPPLIES	\$0.00	\$0.00	\$0.00
5206	INTERNET SERVICE, WEBSITE	\$10,000.00	\$308.46	\$9,691.54
5210	BOOKS - SUBSCRIPTIONS	\$150.00	\$224.89	-\$74.89
5902	EQUIPMENT	\$0.00	\$0.00	\$0.00
6101	CAPITAL	\$0.00	\$0.00	\$0.00
9101	CONTINGENCY 3%	\$10,577.00	\$0.00	\$10,577.00
EXPENDITURES - SUBTOTAL		\$363,161.00	\$33,350.26	\$329,810.74

	Total Revenue	Total Expend	EOY Balance
TOTAL BALANCE	\$144,166.00	\$33,350.26	\$572,384.74