

**NORTHEASTERN NEVADA REGIONAL DEVELOPMENT AUTHORITY  
COMBINED MEETING MINUTES OF THE EXECUTIVE COMMITTEE AND BOARD**

**Great Basin College  
MCML 102(Foundation Conference Room)**

1500 College Parkway  
Elko, NV 89801  
Wednesday, June 24, 2015  
1:00 p.m. PST

**A. CALL TO ORDER: By NNRDA Chairman of the Board Jason Ashby**

The agenda for this meeting of the Northeastern Nevada Regional Development Authority (NNRDA) has been properly posted for this day and time in accordance with NRS requirement.

In accordance with NRS 241, the Authority may: (I) change the order of the agenda, (II) combine two or more agenda items for consideration, (III) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, (IV) and if the agenda is not completed, recess the meeting and continue on another specified date and time, (V) place reasonable restrictions on time, place, and manner of public comment and that comment based on viewpoint may not be restricted.

NNRDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at [www.nnrda.com](http://www.nnrda.com).

**B. ROLL CALL: Introductions of Board Members and Guests**

**STAFF:**

Pam Borda- Executive Director

Kris Ashdown-Executive Assistant

**EXECUTIVE COMMITTEE MEMBERS:**

John Rice-City of Elko

Jay Duke-City of Carlin

Glen Guttry-Elko County

Jason Ashby-Joy Global

Gretchen Hubert-City of Wells

Marc Selph-RAM Enterprise

**BOARD MEMBERS:**

Don Newman-ECVA

David Roberts-Frontier Communications

Mark Curtis-Great Basin College

Hope Cripps-NNRH (via phone)

Jeff Brigger-NV Energy (via phone)

Ted McElvain-Southwest Gas

Betti Magney-EDFP

**GUESTS:**

George Kleeb-SBDC

**C. PUBLIC COMMENT PERIOD:**

This agenda item is to provide time for the general public to address the Authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

**D. MINUTES:**

1) Approval of the April 22, 2015 Combined Meeting Minutes.

**For Possible Approval**

**ACTION: Glen Guttry made a motion to approve the April 22, 2015 Meeting Minutes. Betti Magney seconded the motion. The motion passed.**

2) Approval of the May 13, 2015 Executive Committee Meeting Minutes.

**For Possible Approval**

**ACTION: Jay Duke made a motion to approve the May 13, 2015 Executive Committee Meeting Minutes. Gretchen Hubert seconded the motion. The motion passed.**

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**E. NNRDA FINANCIALS:**

- 1) Review and approval of Financials for April and May 2015.

**For Possible Approval**

**ACTION: Jay Duke made a motion to approve the Financials for April and May 2015. Ted McElvain seconded the motion. The motion passed.**

**F. NEW BUSINESS:**

- 1) Nominations and Election of Officers for the Fiscal Year 7-1-2015 through 6-30-2016. Jason Ashby will be moving to the position of Immediate Past Chair and Sharon Horn will move into the Chairman position. Shirley Alen-Kellerman is willing to serve as the Vice-Chairman. Other nominations can be made at the meeting if desired. Once nominations are complete, voting will take place. All positions will be effective with the July meeting.

**For Possible Approval**

**ACTION: David Roberts made a motion to nominate the afore mentioned slate of officers for Chair and Vice-Chair for NNRDA. Glen Guttry seconded the motion. The motion passed.**

- 2) Review and discussion of the GOED Biennial Contract and NNRDA Budget for the biennium.

**ACTION: Glen Guttry made a motion to accept the amended GOED Biennial Contract and the NNRDA Board Budget for the biennium. Gretchen Hubert seconded the motion. The motion passed.**

- 3) Discussion and update on the status of the CDBG and EDA grant applications.

- 4) Review and discussion of the GOED 4<sup>th</sup> Quarter Report and Year End Status Report.

- 5) Update on activities associated with the Lander County membership.

- 6) Review, discussion and possible approval to sponsor the SBDC Counselor position. The position is funded by the SBDC program through UNR and has been sponsored by GBC in the past. The position would report to NNRDA and will need to be recruited for and filled as soon as possible. The position will be a part time position of UNR and paid by SBDC.

**For Possible Approval**

**ACTION: Jay Duke made a motion to approve NNRDA to sponsor the SBDC counselor position. Betti Magney seconded the motion. The motion passed.**

- 7) Review, discussion and possible approval to expend the remaining 5445.00 of the 10,000.00 grant from GOED for utilization of Civilis Consulting. We will be bringing Michele Reeves back to kick off the Storefront Improvement Program on July 6-8 and hosting a lunch meeting with perspective applicants on July 7, 2015. Because the 5445.00 may not be quite enough we would also request an expenditure total not to exceed \$6,000.00 with the difference coming from the regular operating budget.

**For Possible Approval**

**ACTION: Jay Duke made a motion to approve NNRDA to expend the remaining \$5445.00 grant from GOED for Civilis Consulting to kick off the Storefront Improvement Program and also a not to exceed \$6,000 total with the remaining amount coming from the regular operating budget. Marc Selph seconded the motion. The motion passed.**

- 8) Review, discussion and possible approval to provide \$1,000 to the Chamber of Commerce towards entrance signs for the City of Elko.

**For Possible Approval**

**ACTION: Don Newman made a motion for NNRDA to provide \$1,000 to the Chamber of Commerce towards entry signs for the City of Elko. Glen Guttry seconded the motion. The motion passed.**

- 9) Review and discussion of NNRDA moving to new offices at Great Basin College. We will be moving into the Foundation office in McMullen Hall this summer. Dr. Curtis is providing this space to NNRDA which is very well suited for our business. We are very appreciative and ask the Board to join us in thanking Dr. Curtis and GBC.

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**G. REPORTS**

- 1) **Status Report and Leads:** Staff will provide status on various activities, projects and leads.
- 2) **RNDC:** Report from Shirley Alen-Kellerman on RNDC meetings.

**H. BOARD MEMBER REPORTS**

**No special presentation this month.**

Board members will be provided the opportunity to give a short report on their business or their city/county.

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**J. SCHEDULE NEXT MEETING**

NNRDA's next Combined Executive Committee and Board of Directors meeting is scheduled for July 22, 2015 at 1:00 pm at GBC in DCIT 201.

**K. ADJOURN: Meeting was adjourned at 2:06pm.**

**Respectfully submitted:**

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KA  
**Kris Ashdown, NNRDA Executive Assistant**