

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
COMBINED MEETING MINUTES OF THE EXECUTIVE COMMITTEE AND BOARD**

**Great Basin College, Berg Hall
1500 College Parkway
Elko, NV 89801
Wednesday, August 22, 2012
1:00 p.m. PST**

A. CALL TO ORDER: By NNRDA Chairman of the Board Dave Zornes

The agenda for this meeting of the Northeastern Nevada Regional Development Authority (NNRDA) has been properly posted for this day and time in accordance with NRS requirement.

In accordance with NRS 241, the Authority may: (I) change the order of the agenda, (II) combine two or more agenda items for consideration, (III) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, (IV) and if the agenda is not completed, recess the meeting and continue on another specified date and time, (V) place reasonable restrictions on time, place, and manner of public comment and that comment based on viewpoint may not be restricted.

NNRDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at www.eceda.com.

B. ROLL CALL: Introductions of Board Members and Guests

STAFF:

Pam Borda- Executive Director
Diana Duncan Elwess- Operations Coordinator

EXECUTIVE BOARD MEMBERS:

David Zornes- Red Lion Hotel & Casino
Steve Feasel-City of Carlin

Chris Melville-City of W. Wendover via phone
John Rice- City of Elko

BOARD MEMBERS:

Betti Magney- Elko Daily Free Press
Jonathan Garcia-Frontier Communications
Jason Ashby-Joy Global
Kerry Aguirre- N. N. R. H.

Jeff Brigger-NV Energy
Sharon Horn-RAM Enterprise

SUPPORT MEMBERSHIP

GUESTS:

George Kleeb- GBC Small Business Development Center
Jill Tingey- UNCE
Amber Eliades- Elko Daily Free Press

MEMBERS ABSENT:

City of Wells
County of Elko
E.C.V.A
G.B.C.
Gold Dust West
Nevada State Bank

Newmont Mining
Ormaza Construction
Pacific Steel
Savage Services
Southwest Gas
Stewart Title Company

C. PUBLIC COMMENT PERIOD:

This agenda item is to provide time for the general public to address the Authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

- 1) Presentation by Jill Tingey of a comprehensive needs assessment, Priorities for Elko County, that the University of Nevada Cooperative Extension conducted and will address through educational programs.

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D. MINUTES:

- 1) Approval of the July 25, 2012 Combined Meeting Minutes and July 26, 2012 Executive Committee Meeting Minutes.

For Possible Approval

ACTION: Kerry Aguirre motioned approval of the July 25, 2012 Combined Meeting Minutes and July 26, 2012 Executive Committee Meeting Minutes. Betti Magney seconded the motion. The motion passed.

E. ECEDA FINANCIALS:

- 1) Review and approval of Warrants for July 2012:

For Possible Approval

ACTION: Steve Feasel motioned approval of the Warrants for July 2012. Sharon Horn seconded the motion. The motion passed.

F. NEW BUSINESS

- 1) Review, discussion and possible approval of a Joint Resolution by the NNRDA with Cities, Counties and Local Government Entities across Nevada in support of Post Secondary Educational Services provided by Great Basin College to Nevada citizens in Rural Nevada

For Possible Approval

Executive Director Pam Borda explained that this Resolution is being adopted by all Counties and Cities within the GBC service area and will be presented to the Legislative Sub Committee and NSHE Board of Regents by TEAM GBC Chairman John Carpenter. John Rice reported that NSHE meets on Friday and will be reviewing the proposal. There have been no changes to the funding formula and will have an implementation plan attached.

ACTION: Sharon Horn motioned approval of a Joint Resolution by the NNRDA with Cities, Counties and Local Government Entities across Nevada in support of Post Secondary Educational Services provided by Great Basin College to Nevada citizens in Rural Nevada as written. Betti Magney seconded the motion, John Rice abstained. The motion passed.

- 2) Review, discussion and possible approval of a letter in support of Newmont's Long Canyon Project and all other matters related thereto.

For Possible Approval

No Action taken. Executive Director Pam Borda will work with West Wendover City Manager Chris Melville on changing some verbiage near the end of the letter regarding impacts to the region. Verbiage regarding the impact to mine support business will be added as well.

- 3) Review, discussion and possible approval to request a Nevada State Bank Credit Card in the Operation Coordinators name and all other matters related thereto.

For Possible Approval

Executive Director Pam Borda explained that with the changes to NNRDA there is a need for a secondary card in the Operations Coordinator's name. There are times when staff has needed to use a credit card in multiple places when one or the other has had the card.

ACTION: Kerry Aguirre motioned approval to request a Nevada State Bank Credit Card in the Operation Coordinators name. Jason Ashby seconded the motion. The motion passed.

- 4) Review, discussion and possible approval of rescheduling the September 26, 2012 NNRDA Board Meeting and all other matters related thereto.

For Possible Approval

ACTION: Jason Ashby motioned approval of cancelling the September 25, 2012 NNRDA Board Meeting. Sharon Horn seconded the motion. The motion passed.

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- 5) Review, discussion and possible approval to change 6.8 Purchases in the Policy & Procedures and all other matters related thereto.
 - A) Giving the Executive Director authority to approve expenditures up to \$2,500 without prior board approval. Current limit is \$500
 - B) The Executive Director and the Chairman of the Board may approve expenditures over \$2,500 but less than \$5,000. Current limit is \$500 to \$1,500.
 - C) All expenditures over \$5,000 must be approved by the full board by majority vote during a regular or special board meeting with an appropriate quorum present. Current is over \$1,500.

For Possible Approval

Executive Director Pam Borda explained that this is a housekeeping issue. As we move forward with the changes to NNRDA it is vital that staff be able to respond to situations that may arise. David Zornes feels that staff has shown that they are responsible with budgetary items and will continue to do so.

ACTION: Steve Feasel motioned approval to change 6.8 Purchases in the Policy & Procedures. Kerry Aguirre seconded the motion. The motion passed.

G. OLD BUSINESS

- 1) Review, discussion and possible approval on the status of the Northeastern Nevada Regional Development Authority, associated strategy planning and all other matters related thereto.
 - A) A letter to be sent to the Lander, Eureka and White Pine County Commissioners and their Economic Development Boards regarding participation in the Northeastern Nevada Regional Development Authority and all other matters related thereto.

For Possible Approval

- B) A letter to be sent to the Lander County Economic Development Authority (LEDA) regarding collaboration and resources and all other matters related thereto.

For Possible Approval

No action taken on either item. Executive Director Pam Borda feels that at this time NNRDA should not send the letter. She has continued discussions with GOED regarding the situation and thinks that holding off until GOED has made its decision regarding the RDA between Eureka & White Pine Counties would be better. She did explain that the Counties- Lander, Eureka and White Pine are concerned with voting and are worried that Elko County and its entities would always vote against them. She asked that the Board consider changing or tweaking our voting makeup. The current option would be to add that two (2) Counties would have to agree on any business in order to pass.

H. REPORTS

- 1) **Status Report and Leads:** Staff will provide status on various activities, projects and leads. A written Staff Report was provided in the Board Packet.
- 2) **NNRR Project:** Commissioner Charlie Myers and staff will report on the progress of the County's NNRR Planning Committee and the Railport Project. A developer is interested in coming in to take over the Industrial land and develop the 2nd phase.
- 3) **RNDC:** Report from Shirley Alen on the RNDC meeting
None

I. BOARD MEMBER REPORTS

Members will be provided the opportunity to give a short report on their business or their city/county.

J. PUBLIC COMMENT PERIOD:

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K. SCHEDULE NEXT MEETING

NNRDA's next Combined Executive Committee and Board of Directors meeting is scheduled for Wednesday, October 24, 2012 at 1:00 pm, Berg Hall Conference Room

ADJOURN

Respectfully submitted:

_____ DE _____
Diana Elwess, Operations Coordinator