

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING MINUTES**

**ECEDA Regular Board Meeting
Great Basin College
Berg Hall Conference Room
Wednesday, March 23, 2011
1:00 p.m. PST**

STAFF:

Pam Borda- Executive Director
Diana Duncan Elwess- Operations Coordinator

BOARD MEMBERS:

Cliff Eklund-City of Carlin
Don Newman- ECVA
Charlie Myers-County of Elko
Betti Magney-Elko Daily Free Press
Dan Hoover-Frontier Communications
Pamela Smith- Fronteer Gold
Matt McCarty-Gold Dust West
Jeff Brigger-NV Energy
Shirley Alen-Nevada State Bank
Carrie Aguirre- Northeastern Nevada Regional Hospital
Jason Ashby- P & H MinePro Services
Bill McCrary-RAM Enterprise- Alternate
David Zornes Red Lion Hotel & Casino

GUESTS:

Steve Feasel- City of Carlin
Danielle Switalski- Elko Daily Free Press

MEMBERS ABSENT:

AMEC Earth & Environmental
City of Elko
City of Wells
City of West Wendover
Great Basin College
Newmont Gold
Ormaza Construction
Pacific Steel & Recycling
Savage Services
Stewart Title Company
US Bank

- A. CALL TO ORDER: By ECEDA Vice-Chairman of the Board David Zornes**
The agenda for this meeting of the Elko County Economic Diversification Authority (ECEDA) has been properly posted for this day and time in accordance with NRS requirement. **ECEDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at www.eceda.com. They can be found under the *ECEDA at Work* link.**
- B. ROLL CALL: Introductions of Board Members and Guests.**
- C. PUBLIC COMMENT PERIOD:**
This agenda item is to provide time for the general public to address the authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.
None

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**** DENOTES POSSIBLE ACTION ITEM**

D. APPROVAL OF THE FEBRUARY 2011 REGULAR MEETING MINUTES**

ACTION: Cliff Eklund motioned approval of the February 2011 Minutes. Matt McCarty seconded the motion. The motion passed.

E. ECEDA FINANCIALS:**

1) ****APPROVAL OF WARRANTS FOR FEBRUARY 2011:**

Review and approval of expenditures and financials for the month of February 2011

The only item that is not a normal expenditure is the Atlas Advertising payment.

ACTION: Cliff Eklund motioned approval of the February 2011 Minutes. Matt McCarty seconded the motion. The motion passed.

F. NEW BUSINESS

1) ****REVIEW, DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2011-002, CHANGES TO ECEDA'S POLICIES AND PROCEDURES TO ADOPT ELKO COUNTY'S PERSONNEL POLICIES MANUAL IN LIEU OF THE PERSONNEL POLICIES IN THE POLICIES AND PROCEDURES MANUAL.**

Executive Director Pam Borda went over the new policy. Discussed items that are not pertinent in the County Policies to ECEDA. Went over what will change. Pam has spoken with Rob Stokes of the County and they were in support of ECEDA adopting the County's Personnel Policies.

ACTION: Charlie Myers motioned approval of Policy 2011-002, changes to ECEDA's Policies and Procedures to adopt Elko County's Personnel Policies Manual in lieu of the Personnel Polices in the Policies and Procedures Manual. Cliff Eklund seconded the motion. The motion passed.

2) **REVIEW AND DISCUSSION OF THE OPEN SOURCE KICK OFF MEETING TO BE HELD ON MARCH 24, 2011.**

Invitations have been sent out and staff expects to have a good turnout.

3) **REVIEW AND DISCUSSION OF THE PROCUREMENT OUTREACH TRAINING TO BE PROVIDED TO LOCAL BUSINESSES ON MARCH 30, 2011.**

This training opportunity is a good way to help local business enhance and diversify. Staff will be available to assist businesses throughout the process of becoming a government vendor.

4) **REVIEW AND DISCUSSION ON TRAINING OPPORTUNITIES FOR THE BOARD AND EXECUTIVE COMMITTEE FROM THE ETHICS COMMISSION AND ON THE OPEN MEETING LAW.**

Pam will respond to the city that members of the ECEDA Board are interested in attending this training.

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5) REVIEW, DISCUSSION AND POSSIBLE APPROVAL OF THE THIRD QUARTER NEWSLETTER.

ACTION: Charlie Myers motioned approval of Policy the third quarter ECEDA newsletter. Pam Smith seconded the motion. The motion passed.

G. REPORTS

1) **STATUS AND LEADS:** Staff will provide a summary of ECEDA's activities and active leads.

A written Staff Report was provided in the Board Packet.

Executive Director Pam Borda brought the ECEDA Board up to date on the happenings of the Save Our College Committee and the Executive Committee.

Save Our College- Committee is formed by concerned citizens, city, and county officials, college student advisory, Foundation members, Faculty and others. The committee will be establishing a mission statement, defining a sphere of influence, forming partnerships, and trying to assist the college with operational funding.

Executive Committee- has decided to meet the Thursday following the Wednesday ECEDA Board Meeting at 1:30 pm. Staff will arrange for the meetings to be held at Great Basin College, Berg Hall.

2) **NNRR PROJECT:** Commissioner Charlie Myers and staff will report on the progress of the County's NNRR Planning Committee and the Railport Project.

Commissioner Charlie Myers reported that the Railport is paid off. The county was able to save 1.6 million dollars a year in doing so.

3) **RNDC** – report from Shirley Alen on RNDC meetings

Member Shirley Alen attended the RNDC meeting in Pahrump in January. The next RNDC meeting is in Elko on April 18,2011.

H. BOARD MEMBER REPORTS

Members will be provided the opportunity to give a short report on their business or their city/county.

I. SCHEDULE NEXT MEETING

ECEDA's next regular Board of Directors meeting is scheduled for Wednesday, April 27, 2011 at 1:00 pm at Great Basin College Berg Hall.

J. ADJOURN

Respectfully submitted:

Diana Duncan Elwess, Operations Coordinator