

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
COMBINED MEETING MINUTES OF THE EXECUTIVE COMMITTEE AND BOARD**

**Great Basin College, Berg Hall
1500 College Parkway
Elko, NV 89801
Wednesday, June 27, 2012
1:00 p.m. PST**

A. CALL TO ORDER: By ECEDA Chairman of the Board Dave Zornes

The agenda for this meeting of the Elko County Economic Diversification Authority (ECEDA) has been properly posted for this day and time in accordance with NRS requirement.

In accordance with NRS 241, the Authority may: (I) change the order of the agenda, (II) combine two or more agenda items for consideration, (III) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, (IV) and if the agenda is not completed, recess the meeting and continue on another specified date and time, (V) place reasonable restrictions on time, place, and manner of public comment and that comment based on viewpoint may not be restricted.

ECEDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at www.eceda.com.

B. ROLL CALL: Introductions of Board Members and Guests

STAFF:

Pam Borda- Executive Director
Diana Duncan Elwess- Operations Coordinator

EXECUTIVE BOARD MEMBERS:

David Zornes- Red Lion Hotel & Casino
Jolene Supp- City of Wells
Charlie Myers- County of Elko

Mary Korpi- Newmont Mining
Chris Melville- City of W. Wendover via phone
John Rice- City of Elko-

BOARD MEMBERS:

Don Newman- E.C.V.A.
Betti Magney- Elko Daily Free Press
Sharon Horn-RAM Enterprise

Kerry Aguirre- N. N. R. H.
Jeff Brigger-NV Energy via phone
Donald Heuser-Savage Services

SUPPORT MEMBERSHIP

Jennifer Sprout- Chamber of Commerce

GUESTS:

Byron Smith - LCA- Lombard Conrad Architects
George Kleeb- GBC Small Business Development Center

MEMBERS ABSENT:

City of Carlin
City of Elko
City of West Wendover
Frontier Communications
G.B. C.
Gold Dust West
Joy Global/P& H MinePro Services

Newmont Gold
Nevada State Bank
Ormaza Construction
Pacific Steel & Recycling
Stewart Title Company
Southwest Gas

C. PUBLIC COMMENT PERIOD:

This agenda item is to provide time for the general public to address the Authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

D. MINUTES:

1) Approval of the April 25, 2012 combined meeting minutes.

For Possible Approval

ACTION: Charlie Myers motioned approval of the April 25, 2012 Combined meeting minutes. Sharon Horn seconded the motion. The motion passed.

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
COMBINED MEETING AGENDA OF THE EXECUTIVE COMMITTEE AND BOARD**

E. ECEDA FINANCIALS:

- 1) Review and approval of Warrants for April & May 2012:

For Possible Approval

ACTION: Mary Korpi motioned approval of the April & May 2012 Warrants. Kerry Aguirre seconded the motion. The motion passed.

F. NEW BUSINESS

- 1) Review and discussion of the GOED Supplemental Grant Awards FY 2011-2012 and all other matters related thereto.

- a) Marketing Grant- \$20,000

- b) Supplemental Grant- \$4,400 computer equipment, software, CRM subscription

\$500 travel expenses for Reno Roadshow

\$1,275 for production of materials related to name change with a contingency.

Item not listed as an action item. Carry over to next agenda on July 25, 2012

- 2) Review, discussion and possible approval of the annual review and compensation of executive director and all other matters related thereto.

For Possible Approval

Item not acted on, carry over to Special Executive Committee meeting schedule to be determined.

- 3) Review, discussion and possible approval of increasing spending limit on Nevada State Bank Credit Card to \$8,000 from \$4,000 and all other matters related thereto.

For Possible Approval

ACTION: Kerry Aguirre motioned approval of the increasing the spending limit on Nevada State Bank Credit Card to \$8,000 from \$4,000.00. Betti Magney seconded the motion. Charlie Myers abstained. The motion passed.

- 4) Review, discussion and possible approval to proceed with Phase II of the Futures Planning and all other matters related thereto.

For Possible Approval

Executive Director Pam Borda explained that funding is needed and additional funding could come from members, or in the form of a grant. NNRDA is applying for a grant from UP Foundation. Currently NNRDA has budgeted the funds (FY 2012/2013) to move the process along in Phase II. Phase I was funded by GOED. The Futures Steering Committee is meeting on July 13, 2012 and Juliet Fox of Future IQ Partners will be here to guide the steering committee through a review of the Scenario Planning Process and Outcomes. Charlie Myers suggested that NNRDA present Phase II to the County Commission, they may have some funds available. Phase II will develop a timeline and the overall plan including: Stakeholders, Funding, Key Outcomes, Project messaging, and Regional engagement tools.

ACTION: Don Newman motioned approval to authorize spending \$25,000 that is in the budget for this process and authorize staff to continue looking for the \$29,000 through grants or private investment. Mary Korpi seconded the motion. The motion passed.

G. OLD BUSINESS

- 1) Review, discussion and possible approval on the development of the Northeastern Nevada Regional Development Authority, associated strategy planning and all other matters related thereto.

For Possible Approval

Executive Director Pam Borda reported that NNRDA will receive the larger of the 2 grant requests if Lander County joins NNRDA. If not NNRDA will receive \$75,000.00.

NNRDA's focus is to have Lander, Eureka, and White Pine join the Regional Development Authority.

NNRDA and Don Vetter LEDA Consultant are working on a presentation for Lander County Economic Development Authority (LEDA).

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
COMBINED MEETING AGENDA OF THE EXECUTIVE COMMITTEE AND BOARD**

H. REPORTS

1) **Status Report and Leads:** Staff will provide status on various activities, projects and leads. Executive Director Pam Borda reported that NNRDA is beginning work on the new Site & Resource guide. That we are currently working with eight companies of which three are expansions and five are new companies. Jakers reported that they will not be opening a location in Elko, citing multiple issues.

a) Toastmasters International- Diana has successfully completed the requirements for the Competent Communicator award.

Executive Director Pam Borda reported that she had received from Toastmaster International a letter stating the Diana had successfully completed the requirements for the Competent Communicator Award. The board congratulated Diana.

b) July 25, 2012 meeting will include a yearend review, requesting that all members and support members attend. Location to be determined

2) **NNRR Project:** Commissioner Charlie Myers and staff will report on the progress of the County's NNRR Planning Committee and the Railport Project.

Charlie Myers reported that the potholes on East Idaho street at the Railport have been repaired. The bid for the road repair has been issued to Granite Construction and should be complete by mid-end of August. The county is considering asking NDOT for a three-way stop at the intersection of the Interstate 80 off ramp and East Idaho Street.

3) **RNDC:** Report from Shirley Alen on the RNDC meeting

I. BOARD MEMBER REPORTS

Members will be provided the opportunity to give a short report on their business or their city/county.

J. PUBLIC COMMENT PERIOD:

This agenda item is to provide time for the general public to address the Authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

K. SCHEDULE NEXT MEETING

ECEDA's next Combined Executive Committee and Board of Directors meeting is scheduled for Wednesday, July 25, 2012 at 1:00 pm, location to be determined.

ADJOURN

Respectfully submitted:

DE
Diana Elwess, Operations Coordinator